

Application Form**Annexure A****General Information:**

Name			
Abbreviated Name			
National Tax number*		Sales Tax Registration No.*	
Number of employees		Company's Date of Formation	

Type:

Printer		Design House		General Supplier	Order	
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Registered Office address		Fax number	
City		Mobile number	
Phone		Website (if any)	
E-mail address			

Branch Office address		Fax number	
City		Mobile number	
Phone			
E-mail address			

Financial worth of the Agency

Turn Over During Last 3 years	Year	Amount in PKR
	2015	
	2016	
	2017	

Management Detail

Managing Director Name :		CNIC No:	
Phone		Fax	
E-mail			

No of Staff :

List of current business with other organizations including government organizations

Any business detail already done with BOK:

Yes NO

if Yes Please Specify:

List of Documents to be attached with application form/ Mandatory Required Attachments:

- a) Profile of firm/printer/Supplier
- b) Call Deposit of Rs:50,000 for each Lot.
- c) Certificates of registration with FBR and KPRA along with Valid General Sales Tax Registration (Status = Active with FBR).
- d) Undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any of Provincial or Federal Government Department.
- e) Undertaking of Compliance to the specifications of all items to be procured mentioned in Bid Document Annexures on bidder letter Head Pad.
- f) Undertaking to abide the execution schedule and delivery period mentioned in the tender document on letter head properly signed and stamped.
- g) Financial Soundness Proof (Bank Reference or Bank Statement.
- h) List of Existing Clients with contact person details.
- i) The Bidders are also required to submit the samples of Paper and Card along with tender, i.e
 - a. Flying Paper 55gms (White)
 - b. Flying Paper 68 gms (White)
 - c. Offset Paper 60, 70 & 80 gms VRG (White)
 - d. Art card 300 gms (white)
 - e. Box Board 250 gms (White)
 - f. Ledger Paper
 - g. Bond Paper 55gms (Green, Pink, Yellow,)
 - h. Rice Paper (White)
 - i. Ivory Card (White)
 - j. Carbonized imported (White, Pink, Green, Blue)
 - k. Art paper/ Matt paper 115 & 128 gm.
 - l. 3 Theme based designed samples for printed stationery.

The information given above is true to the best of our knowledge; we undertake to inform BOK, of any changes that may take place later in the status of business/firm.

Official Stamp

Signature