

THE BANK OF KHYBER

Bidding Document

SIP TRUNK SOLUTION

Last Date for Submission:	16th August, 2018 at 3:00 P.M.
Tender Opening Date:	16th August, 2018 at 3:30 P.M.

1. Introduction

The Bank of Khyber intends to seek the services of a qualified entity that is experienced in provisioning and deployment / installation of SIP Trunk solution for fixed voice Connectivity solution.

In this regard, The Bank of Khyber (BoK) invites sealed financial proposals on **Single Stage Single Envelope Procedure** for the Provision/deployment of Sip Trunk Solution at BoK Head office, Peshawar and Karachi office.

2. Project Details

2.1. Scope of Work

Bank of Khyber through this RFP intends to obtain SIP trunk solution for its Head Office, Peshawar and Karachi office and allow for system redundancy in coordinate with the BOK branch around the country.

2.2. Goal / Deliverables

The Bidder must accept to provide the following deliverables for eligibility of the award of contract.

#	Goal	Deliverable (s)
1	Provide Mandatory Multi Channel SIP Trunk service to Bank of Khyber	<ul style="list-style-type: none">• Vendor should provide pre-test of circuit for verification of serviceability & quality• CPE (Customer Premise Equipment) Delivered, Installed & Tested• SIP trunk provisioned to CPE & Provider tested• System test with and acceptance by BOK IT
2	Port all applicable numbers from current service provider to new service.	Vendor should provide
3	New Service Provider Should provide own numbering services and should be workable parallel to the current service provider	Vendor Should Provide numbering service workable parallel to current service.
4	Architect/Design redundancy for SIP trunk once services are installed at the BOK.	Vendor Should provide complete Architect/ Design of SIP Trunk once service are installed at BOK.
5	Fixed Voice connectivity	Vendor should provide
6	Required handoff interface for fixed voice at BOK.	Vendor should provide
7	Free Calls between Head office Peshawar and Karachi office	Vendor must provide

2.3 Technical Requirements of SIP Trunk

The Bidder must provide details of the following technical requirements of SIP Trunk.

SNo	Bok Requirement	Vendor Response
1	Bidder must have Own Redundant Long Haul for SIP Trunk	
2	Deployment of Fiber Optic (Mandatory)	
3	Mandatory SIP Trunk	
4	30 Channel required for Head office, Peshawar and 30 Channel for Karachi office (Inbound- Outbound)	
5	Nationwide reachability on landline and all GSM networks should be provided.	
6	No. of unique telephone numbers are required	
7	DID Mapping is required	
8	DOD Mapping is Required	
9	Network Diagram of SIP Trunk must be provide (High Level Diagram)	
10	Provision of Bandwidth for unlimited to Head office Peshawar and Karachi office.	
11	Comprehensive Diagram (Low Level Diagram)	

3. Financial Proposal Format

The bidder is required to submit its Financial Proposal in accordance with the following format. Financial proposal should consist of Mandatory Requirements and Financial Bid.

Provision of Mandatory requirements is must before taking financial bid into consideration.

3.1. Mandatory Requirements

The Bidder is required to submit its Proposal in accordance with the **Mandatory** requirements mentioned below. Failing to which the proposal will not be considered.

#	Mandatory Requirements	Proof to be submitted for fulfilling Eligibility Criteria
1	The bidder should be Registered with FBR and Incorporated under the Laws of Pakistan at-least for the last 5 years'	The bidder should provide its FBR registration certificate (NTN) and Incorporation Certificate
2	The bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State / Federal Government in Pakistan	Bidder should provide Undertaking on stamp paper
3	Bidder must have Pakistan Telecom Authority Approval for the said services	The bidder should provide FLL/WLL Fixed/Wireless Local Loop certificate of Pakistan Telecom Authority approval
4	The bidder must submit Annual Audited Report for the last 03 Financial years	Annual Audit Report including Balance Sheet, Income Statement and Profit & Loss accounts along with auditors' notes for the last three audited years should be submitted

5	The bidder must have legal presence in Pakistan. The firm must submit List of Offices across Pakistan	Valid documentary evidence must be submitted
6	The bidder/ prime bidder (in case of consortium) shall provide list of completed projects of similar services along-with relevant Purchase Orders/Agreements, etc. (Preference will be given to the Order issued by any Financial Institution / Banking Sector) Minimum 03 Similar deployments / Orders	Valid documentary evidence including Purchase Order/Agreement, etc. and Relevant client references must be submitted of at least 03 Completed Projects of the same nature
7	The bidder shall provide its List/profiles of Technical Staff (HR)	Valid documentary evidence to be provided
8	The Bidder should be active Tax Payer and must be registered with Khyber Pakhtunkhwa Revenue Authority (KPRA)	KPRA (Khyber Pakhtunkhwa Revenue Authority) Registration certificate should be provided.

3.2. **Financial Bid**

Bidder must submit its financial bid in accordance with the following format.

SNo	Item	Unit(s) / Occurrence	Unit Price (Rs)	Total Amount (Rs)
1	Fiber Optic Installation for Peshawar and Karachi	FOC		
2	Calls between Head Office Peshawar and Karachi	FOC		
3	CPE for 02 PRI			
4	Outgoing on Mobile Network in Pakistan			
5	Outgoing Calls to Landline in Pakistan			
6	01 PRI- Line Rent			
7	DIDs/DOD - Line Rent			
Grand Total				

3.3. **Proposal Acceptance Criteria**

The Bank of Khyber reserves the right not to accept the lowest or any proposal as per KPPRA rules and to annul the bidding process without assigning any reason. Proposal acceptance criteria is as follows:

1. Bidder providing all Mandatory requirements and complying with required scope of work and Technical requirements will be considered eligible for the tender.
2. Lowest Price quoted among the eligible bidders.

3.4. Withholding Tax, Sales Tax and Other Taxes

Bidder is hereby informed that the Bank shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any bidder who signs a contract with the Bank. Bidder will be responsible for all taxes on transactions and/or income, which may be levied by government.

3.5. Governing Law

This bidding document and any contract executed pursuant to this document shall be governed by and construed in accordance with the laws of Pakistan. The Government of Pakistan and all bidders responding to this bidding document and parties to any contract executed pursuant to this document shall submit to the exclusive jurisdiction to Courts.

3.6. Responsibility of Executing The Contract

The bidder shall be entirely responsible for the successful execution of the contract in all respects and in accordance with the terms and conditions as specified in the RFP/contract including the schedule.

TERMS & CONDITIONS

1. The Procurement shall be conducted in accordance with the Khyber Pakhtunkhwa Procurement Rules 2014 on **Single Stage Single Envelope Procedure**.
2. The Bank of Khyber invites sealed financial proposals from authorized PTA service provider having legal presence in Pakistan for provision/deployment of Sip Trunk at BoK Head Office, Peshawar and Karachi office.
3. Bidders are required to submit its **Financial Proposal** to the office of the **Head Procurement Division, The Bank of Khyber** on or before **Thursday, 16th August, 2018 at 3:00PM** and tender will be opened on the same day at **3:30 PM** at The Bank of Khyber, Head Office.
4. Bidder must be registered with FBR and KPRA.
5. Company should sign and stamp BoK Bidding Document and must attach with its Proposal.
6. Company seal / stamp must be fixed on the Financial Proposal.
7. Firms must provide the Mandatory requirements along-with their Financial Bid. Failing to which their proposal will not be considered.
8. Call Deposit amounting Rs. 50,000/- to be submitted in separate sealed envelope and must be attached with financial proposal in favor of Head IT Division, The Bank of Khyber.
9. All prices quoted must be inclusive of all Taxes applicable, such as GST, Income Tax, etc.
10. **In case of failure to provide the required services, call deposit will be forfeited.**
11. Rates should be quoted in PKR and in words and figures.
12. The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
13. **No negotiations and revised bids will be allowed.**

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