



The Bank of Khyber

BIDDING DOCUMENT

PROMOTIONAL ITEMS FOR THE YEAR 2019

Last Date for Submission:	19th November, 2018 at 11:00 A.M.
Opening Date:	19th November, 2018 at 11:00 A.M.

Note:

Bidders should read the Bidding Document carefully and comply strictly while submitting their tenders.

If the Bidder found any discrepancy, error, or omission in the Bidding Document, he may notify it to the Head Procurement five days prior to the closing date for Tenders.

The Bid Opening Committee reserves the right to accept or reject any or all bids as per KPPRA rules.

PROMOTIONAL ITEMS FOR THE YEAR 2019

The Bank of Khyber seeks Sealed Bids from its Enlisted Vendors/firms for providing Promotional Items for the year 2019 as per KPPRA rules under Single stage two envelopes process on the following terms and conditions:

1. Mandatory Requirements: -

- a. An undertaking to be provided that the firm has capacity to provide services within twenty (20) working days of the issuance of work order.

Other Terms & Condition

2. All bids must be accompanied by a call deposit of 2% of the bid amount in favor of The Bank of Khyber and must be delivered to the Head Procurement Division, 29-A, The Mall, Peshawar Cantt on 19-11-2018 at 11:00 AM and the opening timings is 11:00 AM on same day at BOK, Marketing Department, Head Office.
3. Prices to be quoted against the following specification:

S.#	Description	Specification	Quantity
1-	Theme Based Executive Note Book	Paper: 80 gm Offset imported (cream/white) Color Printed Pages: 4 Color – 12 Pages Remaining Pages: 1 color Printing Page Size: 5.25 x 8.25 Cover Size: 5.5 x 8.5 Cover: PU Leather	10,000
2-	Branded Wall Clock	Well-designed BOK Branded Wall clock Size: 10/12 Inches	5000

4. Sample submission of required promotional item is must for acceptance of bid.
5. The Tender Bids along with required item sample must be in sealed envelope.
6. The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.



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7. All prices to be quoted in Pak Rs. and must include all applicable Taxes.
8. Failure to provide services within the prescribed time period will invoke the contract and Call Deposit (CDR) amount will be forfeited.
9. Company stamp must be fixed on the bids.
10. No negotiations and revised bids will be allowed.

For queries contact:

**The Bank of Khyber
Marketing Department
Ph: 091-5253817**

***Head Procurement, Head office,
The Bank of Khyber, 29 A, The Mall, Peshawar Cantt.
Phone: 091-5261117, 091-5275352***