



THE BANK OF KHYBER, PESHAWAR.
TENDER NOTICE FOR DVR/CCTV SYSTEM

1. The Bank of Khyber invites Sealed Bids/Proposals from the authorized Distributors/dealers for purchase/installation of DVR/CCTV System in its Head office/Branches, registered with Tax department, having GST/NTN registration as **per KPPRA procurement Rule – 2014.**
2. Further details / Specifications, TORs of the above items can be seen/ downloaded from our website <http://www.bok.com.pk/downloads/>
3. Sealed bid must contain **2** sealed envelopes for each **Technical proposal** and **Financial proposal respectively** signed, stamped, in complete conformity with Tender Document.
4. Sealed bid complete in all respects along with bid security of required amount given in TOR on above web site, should reach "**Head Security Deptt**", The Bank of Khyber, 1st floor, State Life Building, The Mall, Peshawar Cantt, **before 1200** hours on **2.05.2017.** Opening timings for only technical bids will be **12:00 PM on same** day at BOK Training Hall, 9th Floor, State Life Building Peshawar Cantt..

**Head Security Deptt,
The Bank of Khyber,
1st Floor, State Life Building,
The Mall, Peshawar Cantt.
Phone: 091-5285524**

(FOR DISPLAYING AT WEBSITE)

Technical Proposal FOR DVR/CCTV SYSTEM :

A. Bidder Profile:

1. Name of the Bidder: _____
2. Address of the Office: _____
3. National tax Number: _____
4. Sales Tax Registration Number: _____
5. Contact Person (Name and Cell Number): _____
6. Company Phone Number: _____
7. Company Fax Number: _____
8. Company Email: _____
9. Company Website: _____

B. Mandatory Requirements: Following documents to be attached with technical bid please.

S.No	Requirement	Response (Yes/No)	Total Marks	Marks obtained
1	Attested copy of NTN Registration Certificate/ Active Tax Payer with FBR /		5 Marks	
2	Sales tax Registration attested copy to be attached		5 Marks	
3	The quoted Brand of CCTV system is in business in Pakistan for at least five years. Details to be attached. Attach details		4 Marks	
4	Attach Certificate showing that the firm has not be blacklisted by any government Department .		4 Marks	
5	Provided import documents like HAWB & Bill of Entry as evidence that equipments are genuine and import directly from the manufacturer. Details to be attached.		5 Marks	
6	Office details: Head office and all its provincial/regional headquarters, With Detail of Technical staff , Phone Numbers/Email Addresses. 1 Points for each province. Copy to be attached.		5 Marks	
7	ISO 9001:2000 or any other Standard / Quality Services Certification for high quality services. Copy to be attached.		2 Marks	
8	At least 05 Appreciation letters/Satisfactory Reports from different companies must be attached.		5 Marks	
9	Detail of existing clients, if any. Copy to be attached		5 Marks	

Total marks = 40

Qualify marks = 30

Signature and Stamp of the Bidder: _____

Date:

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**Financial Proposal FOR DVR/CCTV SYSTEM:**

The Bank of Khyber invites sealed quotations from authorized dealers for purchase / installation of CCTV Systems in its Branches/ Offices throughout the country.. Details of the DVR/CCTV System from top branded companies as per details given below:-

DVR/CCTV System should of Top Branded Companies, having track record of excellent performance, compatible with both Analog /HD & IP CCTV System:-	Unit Price	GST+W .H tax	Total
<p>1. Supply & Installation of 2 Megapixel HD IR Bullet Camera with Bracket and Power Supply Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • Max 30fps@1080P • HD and SD output switchable • 3.6mm fixed lens (6mm optional) • Max. IR length 20 Meter, Smart IR • IP67 • DC12V Power Supply • Bracket 			
<p>2. Supply & Installation of 2 Megapixel HD IR Dome Camera with Bracket and Power Supply Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • Max 30fps@1080P • HD and SD output switchable • 3.6mm fixed lens (6mm optional) • Max. IR length 30 Meter, Smart IR • IP67 • DC12V Power Supply • Bracket 			
<p>3. Supply & Installation of 2 Megapixel HD IR Bullet Camera with Bracket and Power Supply Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • Max 30fps@1080P • HD and SD output switchable • 3.6mm fixed lens (6mm, 8mm optional) • Max. IR length 50 Meter, Smart IR • IP67 • DC12V Power Supply • Bracket 			
<p>4. Supply & Installation of 2 Megapixel HD Analog IR Dome Camera with Bracket and Power Supply Complete in all aspects. Required Features:</p> <ul style="list-style-type: none"> • 25/30fps@1080p fixed HDCVI output • High power IR LED; maximum 50m illumination with smart IR • 3.6mm fixed lens • Built-in MIC • IP67 Weatherproof design • Full metal construction • Power Supply: DC12V±25% • Bracket 			

<p>5. Supply & Installation of 1.3 Megapixel HD Analog IR Bullet Camera with Bracket, Lens and Power Supply Complete in all aspects. Main Features:</p> <ul style="list-style-type: none"> • 1.3M Resolution • Day & Night (ICR) • 30 Meter IR Range • DNR, AWB, AGC, ASM • Lens as per site requirement • IP-66 Metal Body Weather Proof • Video Output (CVBS : 1.0 Vpp / 75Ω composite) • Operating Temperature (-10°C ~ +55°C) 			
<p>6. Supply & Installation of 1.3 Megapixel HD Analog IR Dome Camera with Bracket, Lens and Power Supply Complete in all aspects. Main Features:</p> <ul style="list-style-type: none"> • 1.3M Resolution • Day & Night (ICR) • 30 Meter IR Range • DNR, AWB, AGC, ASM • Lens as per site requirement • IP-66 Metal Body Weather Proof • Video Output (CVBS : 1.0 Vpp / 75Ω composite) • Operating Temperature (-10°C ~ +55°C) 			
<p>7. Supply & Installation of 2 Megapixel IP, IR BULLET Camera with Bracket, Lens and Power Supply Complete in all aspects. Main Features:</p> <ul style="list-style-type: none"> • 1/2.9" 2Megapixel progressive CMOS • 25/30fps@1080P(1920×1080) • 2.8 mm fixed lens (3.6mm optional) • Max IR LEDs Length 30m • IP67, PoE • Bracket 			
<p>8. Supply & Installation of 2 Megapixel IP, IR DOME Camera with Bracket, Lens and Power Supply Complete in all aspects. Main Features:</p> <ul style="list-style-type: none"> • 1/2.9" 2Megapixel progressive CMOS • 25/30fps@1080P(1920×1080) • 2.8 mm fixed lens (3.6mm optional) • Max IR LEDs Length 30m • IP67, PoE • Bracket 			
<p>9. Supply & Installation of 4 Channels Real Time Digital Video Recorder (2 HDD ports) Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • DVR/CCTV Camera system should be of Top Branded Company, compatible with both Analogue/Analogue HD/HDCVI/HDTVI & IP CCTV System. • Embedded processor • 4 TB HDD • H.264+/H.264 Dual-stream video compression • Support HDCVI/CVBS/HDTVI/AHD video inputs • Max 4+2 channels IP camera inputs, each channel up 			

<ul style="list-style-type: none"> to 5MP • Max 48 Mbps Incoming Bandwidth • Smart Search and Intelligent Video System • 2 SATA HDD Ports, Each Port support upto 6 TB 			
<p>10. Supply & Installation of 8 Channels Real Time Digital Video Recorder (2 HDD ports) Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • DVR/CCTV Camera system should be of Top Branded Company, compatible with both Analogue/Analogue HD/HDCVI/HDTVI & IP CCTV System. • Embedded processor • 8 TB HDD • H.264+/H.264 Dual-stream video compression • Support HDCVI/CVBS/HDTVI/AHD video inputs • Max 8+4 channels IP camera inputs, each channel up to 5MP • Max 48 Mbps Incoming Bandwidth • Smart Search and Intelligent Video System • 2 SATA HDD Ports, Each Port support upto 6 TB 			
<p>11. Supply & Installation of 16 Channels Real Time Digital Video Recorder (2 HDD ports) Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • DVR/CCTV Camera system should be of Top Branded Company, compatible with both Analogue/Analogue HD/HDCVI/HDTVI & IP CCTV System. • Embedded processor • 8 TB HDD • H.264+/H.264 Dual-stream video compression • Support HDCVI/CVBS/HDTVI/AHD video inputs • Max 16+8 channels IP camera inputs, each channel up to 5MP • Max 96 Mbps Incoming Bandwidth • Smart Search and Intelligent Video System • 2 SATA HDD Ports, Each Port support upto 6 TB 			
<p>12. Supply & Installation of 8 Channels Real Time Digital Video Recorder (4 HDD ports) Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • DVR/CCTV Camera system should be of Top Branded Company, compatible with both Analogue/Analogue HD/HDCVI/HDTVI & IP CCTV System. • Embedded processor • 8 TB HDD. • H.264+/H.264 dual-stream video compression • Support HDCVI/AHD/TVI/CVBS/IP video inputs • Max 8+4 channels IP camera inputs, each channel up to 5MP • Max 96 Mbps Incoming Bandwidth • Smart Search and Intelligent Video System • 4 SATA HDD Ports, Each Port support upto 8 TB 			
<p>13. Supply & Installation of 16 Channels Real Time Digital Video Recorder (4 HDD ports) Complete in all respect. Required</p>			

<p>Features:</p> <ul style="list-style-type: none"> • DVR/CCTV Camera system should be of Top Branded Company, compatible with both Analogue/Analogue HD/HDCVI/HDTV & IP CCTV System. • Embedded processor • 8 TB HDD. • H.264+/H.264 dual-stream video compression • Support HDCVI/AHD/TVI/CVBS/IP video inputs • Max 24 channels IP camera inputs, each channel up to 5MP • Max 96 Mbps Incoming Bandwidth • Smart Search and Intelligent Video System • 4 SATA HDD Ports, Each Port support upto 8 TB 			
<p>14. Supply & Installation of 4 Channels Real Time NETWORK Video Recorder NVR (2 HDD ports) Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • H.265/H.264codec decoding • 4 TB HDD • Max 200Mbps Incoming Bandwidth • Up to 8MP Resolution for Preview and Playback • HDMI/VGA simultaneous video output • Smart Search and Intelligent Video System • 2 SATA HDD Ports, Each Port support upto 6 TB 			
<p>15. Supply & Installation of 8 Channels Real Time NETWORK Video Recorder NVR (2 HDD ports) Complete in all respect. Required Features:</p> <ul style="list-style-type: none"> • H.265/H.264codec decoding. • 8 TB HDD • Max 200Mbps Incoming Bandwidth • Up to 8MP Resolution for Preview and Playback • HDMI/VGA simultaneous video output • Smart Search and Intelligent Video System • 2 SATA HDD Ports, Each Port support upto 6 TB 			
<p>16. Supply & Installation of 24" Branded Color LED Screen (Branded Company) for Monitoring(HDMI/VGA OPTION) with accessories complete in all aspects</p>			
<p>17. Supply & Installation of 22" Branded Color LED Screen (Branded Company) for Monitoring(only VGA) with accessories complete in all aspects</p>			
<p>18. Supply & Installation of 19" Branded Color LED Screen (Branded Company) for Monitoring(only VGA) with accessories complete in all aspects</p>			
<p>19. Supply & Installation of HDMI Cable complete in all aspects. (Quote in per Meter)</p>			
<p>20. Supply & Installation of VGA Cable complete in all aspects. (Quote in per Meter)</p>			
<p>21. Supply & Installation of Good Quality RG-6/11 Video Cable with 2 Core Electric Cable 3/29 in PVC Duct/Conduit with all installation accessories complete in all aspects. (Quote in per Meter)</p>			
<p>22. Danny Device</p>			
<p>23. Rate for 1TB HDD</p>			
<p>24. Rate for 2TB HDD</p>			

25. Rate for 3TB HDD			
26. Rate for 4TB HDD			
27. Power Supply – 12volt- 2amp.			
28. Power Supply – 12volt- 5amp.			
29. Supply & Installation of 2U Network Rack/Box			
30. Supply & Installation of 4U Network Rack/Box			
31. Supply & Installation of 6U Network Rack/Box			
32. Supply & Installation of 9U Network Rack/Box			
33. BNC Connector – AV PIN			
34. Fix lens of 3.6 mm/4mm			
35. CAMERA IR / LED LIGHT for above CCTV system			
36. CAMERA POWER AND BNC WIRE for above CCTV system			
37. CAMERA MAIN BOARD for above CCTV system			
38. 5 Port Gigabit Switch			
39. DVR VIDEO IN/VGA OR HDMI PORT for above CCTV system			
40. DVR MAIN BOARD for above CCTV system			
41. LED – 32”			
42. LED – 40”			
43. LED – 44”			
44. LED – 46”			
45. Response Time:- a. Response time within the Same City, where company Head office/regional office are located= b. Response time for out of OUT City branches, where company Head office/regional office are not located			
46. Any other Special offer/ discount etc			

GROSS TOTAL COST FOR ENTIRE BID =

FORMULA: GROSS Total cost for the bid will be calculated as per below mentioned formula:-

1. For Quantity = cost per one item to be calculated.
2. For wiring/cables = Cost per one Meter (serial 19, 20 & 21).
3. Total cost will not include services charges/special offer as mentioned at serial 45 & 46.
4. Price per item will include all relevant taxes.

(FOR DISPLAYING AT WEBSITE)



General Tender Terms & Condition Required for Bidding of CCTV System:

1. Tender will be strictly followed/processed as per **KPPRA procurement rules - 2014**.
2. Quotations should be submitted in a single package containing Technical and Financial proposal duly complete in all respect along with call deposit in favor of The Bank of Khyber for Rs.100,000/- of bid amount as earnest money.
3. Bid security to be closed in with the envelope containing financial bid only.
4. Vendor should be authorized Distributor/Dealer of the brand offered and should attach its Certificate with the tender.
5. Vendors are required to quote only those items which are strictly according to the specifications otherwise the whole bid may be rejected, no substandard brand/local items will be considered.
6. Certificate/Affidavit that the firm/company is not in litigation with any client.
7. List of vendors / list of previous project work/experience shall also be provided with the tender.
8. Vendor should provide import documents like HAWB & Bill of Entry as evidence that equipments are genuine and import directly from the manufacturer.
9. The Vendor shall meet 100% of the Technical/Financial specification in the Tender.
10. Vendor will provide complete solutions for the new DVR/CCTV installations as well as existing system already installed in the branches/Head office.
11. Vendor will be responsible for supply, cabling, installation, repairing, testing and training of the staff related to DVR/CCTV System.
12. Technical and Financial bids to be sent in two separate sealed envelopes further packed in one packet, clearly mentioning the Company name.
13. Technical bid will be opened first as per given schedule, however date for the opening of the Financial bid will be communicated to the successful bidders after preparation of Technical bid results.
14. Those who fail to qualify the technical bid will not be called for the opening of the bid and their sealed financial bid will be returned to the authorized person accordingly.
15. Financial bid of the qualified/success bidders will be opened in presence of all concern/bidders as per date and time to be fixed later, which will be duly communicated to all accordingly as per KPPRA rules.
16. There may be selection of one or more than one vendors at National/Provincial level as per KPPRA rules/feasibility/ ensuring quality service.
17. Technical bid has got 40 marks where as financial bid has got 60 marks. The allocation of marks in the technical bid will be as per technical points illustrated in the technical bid, where as in the Financial bid the marks allocation will be as under:-
 - a. The 1st lowest bid = 60 marks
 - b. The 2nd lowest bid = 50 marks
 - c. The 3rd lowest bid = 40 marks
 - d. The 4th lowest bid = 30 marks
 - e. The 5th lowest bid = 20 marks
18. The overall position will be calculated as per securing of aggregate marks secured both in technical and financial bids accordingly.
19. The Price of the quoted item will be valid for the entire agreement period and the company will not demand for any increase in the given prices.

20. Warranty of the equipments shall not be less than 12 months and it will start from the date of installation.
21. The equipment free delivery and installation at various stations throughout Pakistan will be the responsibility of the Vendor.
22. All quoted rates should be inclusive of GST and all applicable Governments Taxes.
23. Vendor will also be required to carry out Maintenance/repair services of the existing DVR/CCTV System, already installed at different branches/Head office, at all provinces including AJK/FATA and GIGIT – BALTISTAN.
24. Any vendor not fulfilling above mandatory requirements may not be considered/deem disqualify for provision of its services for Bank of Khyber.
25. Successful bidder will be informed after approval of bid by the competent authority.
26. Quoted amount will be valid up to April 30, 2019.
27. Any query/clarification to be asked in written from Head Security Deptt before date of deposit of bids.
28. **Successful** bidder would enter to a security services contract of Two (02) years extendable on yearly basis upon satisfactory performance.
29. The maintenance of the branches will be done on complaint to complain basis for which the vendor will be authorized only travelling charges as per distance mutually agreed.
30. No Quarterly services charges will be paid.
31. Installation charges will be paid for the new openings branch installation of DVR/CCTV system.
32. Installation charges will be paid for the shifting of old branch/ complete re- installation of DVR/CCTV system.
33. No installation charges will be paid for the replacement of faulty CCTV/DVR system already installed in the branch, rather travelling charges will be paid as per distance/duration.
34. Incase of failure of the existing DVR/ CCTV Camera, backup DVR/CCTV camera will be provided by the vendor till final repair/ replacement as per requirement.
35. Response time will not be more than 24 hours, failure of which a penalty of Rs-10,000/ will be imposed as fine per delayed complaint.
36. Bidding shall be conducted under "**Single Stage Two Envelopes**" (Technical and Financial bids) method laid down in KPPRA Rules 2014.
37. Bidders shall submit their bids with proper Indexing Table / Page Numbers and attach all the mandatory / required documents.
38. The company shall bear all costs associated with the preparation and submission of its documents, while the BOK, in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
39. A prospective company requiring any clarification(s) may notify to BOK or an Officer authorized on its behalf in writing for any clarification. The BOK or concerned Officer authorized on its behalf will respond to any request for clarification, which is received well before (approximate **05 working days** or more) to the deadline set for the submission of bids. Copies of BOK response will be forwarded to prospective companies (if not already clarified in the tender document or deemed necessary for the company).
40. At any time prior to the deadline for submission of bids, the BOK may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective company, modify the tender document by issuing addendum.

41. Any addendum thus issued shall form eternal part of the tender document. To afford company's a reasonable time frame in which to take an addendum into account in preparing their bids, the BOK may at its discretion extends the deadline for submission of bids.
42. Bid Documents and related correspondence will always be in the English Language.
43. The bid should have a covering letter on printed letter head of the firm. All pages of the bid shall be initiated / signed and shall bear official seal of the person(s) authorized to sign/endorse.
44. All the relevant technical literature in English Language should be attached with the bid.
45. Price /bid for each item offered, should be quoted in Pak Rupees.
46. The price / bid offer quoted should be firm, final and clearly written / typed without any ambiguity.
47. The bid price should include all the government taxes, as per prevailing taxation rates of provincial / federal governments etc (e.g., GST, Income Tax, Withholding Tax etc).
48. The bidder shall deem to have obtained all related information as to the requirements thereto which may affect the bid offer / price if required.
49. The bid security / earnest money may be forfeited / confiscated:
 - a. If a bidder withdraws his bid during the period of bid validity.
 - b. If the bidder does not accept the correction of his bid price.
 - c. In the case of a successful bidder, if he fails to furnish the required Performance security or sign the contract agreement.
 - d. If the bidder fails to provide the requisite security services.
 - e. If the bidder fails to fulfill the mandatory requirements upon which he has given certificates / affidavits etc.
50. To assist in the examination, evaluation and comparison of the bids the committee at its discretion may ask the bidder for a clarification of its bid.
51. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought offered or permitted. **Arithmetical errors will be rectified on the following basis:**
 - a. If there is a discrepancy between unit price and total price that is obtained by the multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail.
 - b. If there is a mistake in addition / totaling that can be corrected.
52. Technical Bid should be submitted in sealed envelope containing necessary information regarding tender notice and warning message, "**DO NOT OPEN BEFORE THE THURSDAY THE 30th April 2017, AT 3:00 PM**".
53. Opened, e-mailed or faxed bids will not be accepted.

54. Any bid received by the Bok after the date and time of tender opening will be returned as unopened to sender / bidder.
55. The Committee will publically open the Sealed “**Technical Bids**” first while the “**Financial bids**” of all prospective bidders would be kept in safe custody at BOK and opened later as per date fixed, duly communicated to all.
56. After declaration of Technical Bid Results, the **Sealed Financial Bids** of only Technically Qualified firms only would be opened publicly at time **/ date to be announced later**.
57. Whereas, Sealed Financial Bids of technically non-qualified bidders will be returned as unopened /unprocessed to the bidder.
58. The bidding company’s name, bid price, tender security and such other details as the committee at its discretion may consider appropriate, will be announced at the time of Sealed Financial Bid opening process.
59. The relevant committee will resolve any issue raised by the bidders, on the spot. Any issue related to the proceeding after the same have concluded, shall not be entertained verbally or in writing.
60. The bids received after last date and time of submission will not be accepted/considered.
61. Quotations complete in all respects should reach Incharge Security Deptt, The Bank of Khyber, Stat Life Building, The Mall Peshawar on or before **30.04.2017**, before **12.00 p.m.** and will be opened on same day at **03.30 p.m.**

**Head Security Deptt, The Bank of Khyber.
5th Floor, State Life Building, Peshawar Cantt.
Phone: 091-5285524**

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