



TENDER NOTICE

The Bank of Khyber invites sealed bids from experienced and reputed Software Firms/IT Consultants for procurement and implementation of Operational Risk Management Solution for the Bank. The Software Solution provider must have relevant experience in providing and implementing Operational Risk related solutions in Banks/DFIs. Technical and Financial proposal must be delivered in accordance with the specification and Terms of Reference (TORs) in separate envelopes on the addresses mentioned below. Further Terms & Conditions and TORs can be seen at Bank's website

<http://www.bok.com.pk/downloads/>

or can be obtained from the office of Head Risk Management Division (RMD) of the Bank.

All bids must be accompanied by a call deposit of two percent (2%) of the total bid amount in favor of the Bank of Khyber and must be delivered with financial bid to Head RMD on or before 10:30 am Wednesday February 15, 2017. The technical proposals will be opened same day at 11:30 am at BoK Training Hall, 9th Floor State Life Building 34- The Mall, Peshawar Cantt.

**The Bank of Khyber
Risk Management Division
7th Floor State Life Building,
34-The Mall Peshawar Cantt
Phone No. 091-5253976, 091-5260896**

TERMS OF REFERENCES (TORS)

**FOR THE PROCUREMENT OF OPERATIONAL RISK MANAGEMENT
SOLUTION**

The Bank of Khyber

All bids to be submitted on or before 10:30 am Wednesday February 15, 2017 in a single sealed envelope containing both technical and financial proposals in separate sealed envelopes to Head RMD.

For any clarification and question you may contact

Name: Mr. Sahibzada Hamza Noor

Email: hamza.noor@bok.com.pk

All queries for the subject tender (if any) should be sent to above mentioned email address at least 5 working days prior to bid opening date.

Terms of References

The Bank of Khyber invites sealed bids for the procurement and implementation of an Operational Risk Management Solution from reputable Software Firms/IT Consultants having relevant experience of providing and implementing robust ORM Solutions in Banks/DFIs. The deliverables of the assignment as required by the Bank of Khyber are mentioned below:

The ORM Solution should;

- 1) Develop a mechanism by which all Loss data is collected into a single repository. The repository must classify entries as either loss or near miss. Classification must be coherent and consistent.
- 2) Provide a warehouse/Library for all Risk and Control Self Assessment (RCSA) and Key Risk Indicators (KRI).
- 3) Provide mechanism to conduct RCSA and capture KRI data from the business units.
- 4) Highlight control effectiveness and deficiencies.
- 5) Provide a mechanism by which losses can be tagged/mapped to different business lines and event types mentioned in SBP Operational Risk framework.
- 6) Provide direct connectivity to loss data base, KRIs for both uploading and extraction of data.
- 7) Map Key Risk Indicator data onto Heat maps.
- 8) Provide a mechanism by which all operational risk related events can be **tracked**.
- 9) Provide detailed analysis of loss events, control deficiencies and KRI reports for presentation to Senior Management.
- 10) Provide mechanism to develop Risk Appetite and monitoring of any breaches in Risk Threshold.
- 11) Calculate and allocate Operational Risk Capital Charge according to the Basel Accord requirements and has the flexibility to move to advance approaches as and when required.
- 12) Meet all other regulatory requirements as envisaged in the BPRD Circular # 4 of May 20, 2014.
- 13) Be flexible to adopt to emerging industry requirements and incorporates best industry practices.
- 14) Be upgradable and have the capacity to be integrated with other Software solutions like Complete ERM Solution available in the market and/or a core banking software

Qualification/Eligibility to participate

- i. The Bidder must have prior experience of implementing Operational Risk related Solutions in BANKS/DFIs.
- ii. The Bidder must be willing to travel to Peshawar for Project meetings/Demos and after Sale Services
- iii. The focal person from the provider's team must have technical knowledge and experience in both operational risk and automation of its processes



TERMS & CONDITIONS

The Bank of Khyber invites sealed bids (Technical & Financial) from Sales Tax Registered Firms for providing and implementing ORM Solution in the bank.

1. Bids shall comprise a single package containing two separate envelopes. Each Envelope shall contain separately the financial proposal and the technical proposal. Envelope shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion.
2. The Bidder must be well aware of SBP regulatory requirements
3. The Bidder must provide list of customers/clients (specifically banks) along with the technical proposal.
4. All bids must be accompanied by a call deposit of 2% of total bid amount in shape of a Bank Demand Draft (DD)/Call Deposit Receipt (CDR)/Payment Order (PO) in favour of the Bank of Khyber.
5. Call deposit must be attached with financial proposal in sealed envelopes.
6. All Bids must be submitted on or before 10:30 am Wednesday February 15, 2017. The technical proposal shall be opened at 11:30 am on the same day at BOK Training Hall, 9th Floor, SLIC Building, Peshawar Cantt.
7. If any bid is submitted later than the submission time, the same shall not be entertained in any case and rejected out rightly.
8. The Technical Proposal should contain all the bid items (Specification of bid) without quoting the price and must list the support plan.
9. The technical bids must also classify/list down hardware requirements for implementing the software and should be linked with the number of users.
10. If the Technical Specification/proposal does not meet BOK requirement, then financial proposal shall not be opened.
11. The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
12. All prices quoted must include all Taxes applicable, such as GST, Income Tax, etc.
13. Company seal/stamp must be fixed on Technical specification and financial proposal.
14. No negotiations and revised bids will be allowed.

15. The financial proposal of only the technically qualified bidders will be opened. The technically disqualified/rejected bidders will be informed before the opening of financial bid and may collect the unsealed financial proposal from the office of Head RMD.
16. Installation/Deployment of the Software shall be made within 6-8 weeks after the signing of the agreement.
17. In case of failure to implement/deploy the ORM Software within a reasonable time. The work order shall be awarded to second lowest bidder.
18. Technically qualified bidders will be required to arrange 'demo' before the bank authorities based in Peshawar and the Bank shall in NO WAY be responsible for any cost/expense incurred by the bidder in connection to the demo.
19. Any pressure applied on the Bidding Committee via any external or political resources will result in automatic disqualification by the Bank of Khyber.
20. The Bidding procedure shall be governed by the Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services KPPRA Rules, 2014