



Marketing Division, BOK Head Office, 2nd Floor, SLIC Building, Peshawar Cantt.

TENDER

The Bank of Khyber invites sealed quotations for Printing of Dividend Warrants with below specifications:

Specifications	Details
Printing of Dividend Warrants with Envelops:	<ul style="list-style-type: none">• Quantity: 30,000• Size: A-4• Paper: To be printed on 100 gram offset imported paper in 4 colors• Envelop: 32,500 to be printed on 75 gram offset imported paper in one color.• Based on aforementioned specifications, Samples of previous work/experience shall be required to be produced and submitted by the Printer with technical bid latest by 25-04-2017 at 11:00 am to BOK Head Office Marketing Division.

Terms & Conditions for Printing of Dividend Warrants

1. The Bank of Khyber invites bids from authorized Printers registered with Tax department, having GST/NTN registration for the printing of Dividend Warrants with Envelops.
2. Interested bidders must furnish their Financial and Technical bids in two separate sealed envelopes, each clearly marked as 'Technical' and 'Financial' bid.
3. Technical bids in sealed envelopes must be accompanied by a Demand Draft of Rs.1,000/- in the name of The Bank of Khyber (as processing fee, Non Refundable).
4. All bids (Technical and Financial) must be delivered to the BOK Head Office, Marketing Division latest by 25-04-2017 at 11:00 am.
5. Company seal/stamp must be affixed on Technical specification and financial proposals.
6. Technical bids will be opened on same day dated 25-04-2017 (Tuesday) at 12:00 pm at BOK Head Office Training Hall.
7. Any bids submitted after due date and time will not be entertained.
8. The Technical Proposal should contain all the bid items (Specification of bid) without quoting the price. Further, samples of previous work and experience should also be enclosed with the technical bid.
9. If the Technical Specification does not meet BOK requirement, then financial proposal shall not be opened.
10. Time and date for opening of Financial Bids shall be communicated in writing to the technically qualified bidders.
11. The quoted price shall be valid till the completion / printing of the reports and shall include all Taxes applicable, such as GST, Income Tax, etc
12. Payment will be made through cross Payment Order on successful completion of the task.
13. The Bank of Khyber reserves the right to accept or reject any or all the bids as per Khyber Pukhtunkhwa Public Procurement Regulatory Authority (KPPRA) rules.
14. Any information about the bid may be obtained from the BOK Marketing Division during office hours i.e. from 09:00 am to 05:30 pm (Monday to Friday) at Phone No. 091-5270321.
15. The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
16. Delivery of all items must be made within week time of issuance of purchase order.
17. Preference will be given to those companies who have a past experience in printing of Dividend Warrants.

Address:-

Head Marketing Division, Head office

The Bank of Khyber
2nd Floor, State Life Building
Peshawar Cantt.
Phone: 091-5270321
UAN: 091-111-95-95-95
Fax.: 091-5272178