

Bidding Document
FRAME WORK CONTRACT

SUPPLY OF STEEL VANTAGE POINT AND STEEL ITEMS
FOR HEAD OFFICE AND BRANCHES ALL OVER PAKISTAN

Last Date for Submission :04-01-2019 at 11:00 AM
Tender Opening Date / Time :04-01-2019 at 11:30 AM

About The Bank of Khyber

The Bank of Khyber (BOK) is a Listed Scheduled Commercial Bank with majority of shares held by KP Government and having 170 branches; including 84 Islamic Branches. The Bank of Khyber established in 1991 through Act No. XIV, passed by the Provincial Legislative Assembly of the KHYBER PAKHTUNKHWA Province of Pakistan. It was awarded status of a scheduled bank in September 1994. The Bank of Khyber enjoys a unique position, stands out amidst the other banks operating within Pakistan, and has the privilege of being bracketed amongst the only three government banks in the country.

Scope of Work

The aim of the Tender is to provide/ supply of different steel items and Steel Vantage Points to various Branches of the Bank of Khyber spread all over Pakistan on need basis. The Bank requires well on time delivery and installation along with quality of work. The items must be up in strict compliance of the bid document.

Specification:

Steel Items

S.No	ITEMS	SIZE
1	Fire Proof Cash Safe	62"x33"x27"
2	Fire Proof Steel Almirah	72"x48"x24"
3	Locker Cabinet	80"x43"x22"
4	Steel Almirah	72"x36"x18"
5	S.S.Card Box (6 drawers)	34"x20"x17"
6	Steel File Cabinet (4 drawers)	54"x24"x18-1/2"
7	Fire proof Steel File Cabinet (4 drawers)	57"x21"x26"
8	Cash Bin	45"x28"x20"
		33"x28"x20"
9	Steel Cash Box (with tray)	18"x12"x9"
10	Fire proof Steel Almairah (Double Door fitted with dual lock control, 11 shelves & 12 compartments), drawing attached	90"x54"x24"

1 Fire Proof Cash Safe

Heavy Duty: 10/18 gauge

Outer body made of 10 gauge ms sheet,

Inner chamber 18 gauge ms sheet, 2 drawers, 1 locked shelf and 1 adjustable shelf,

Main Door made of 10 gauge ms sheet outside, inside 14 gauge ms sheet, 1½" cavity filled with Asbestos powder as fire proof mixture.

Lock Box made of 10 gauge ms sheet, cover 18 gauge ms sheet, fitted with 2 Brass locks with triple control locking system. (AB)(CB)

Bolt Work Active bolt work, 5 front bolts, 4 back bolts (all active) gives high protection to the door. Each bolt has a diameter of 1½".

Hinges made of 2" diameter solid round bars with ball bearings.

Duly painted with best quality base paint, final spray painted with best quality Silver / Gray Hammer finished paint.

2. **Fire Proof Steel Almirah**

Double Door: 16/18 gauge

Outer body made of 16 gauge ms sheet,

Inner chamber made from 18 gauge ms sheet, having 4 shelves.

Main double door made from 16 gauge ms sheet outside,

Inside 18 gauge ms sheet, 1½" cavity filled with Asbestos powder as fire proof mixture.

Lock Box made of 16 gauge ms sheet, cover with 18 gauge ms sheet, fitted with 2 Brass locks with triple control locking system.

Hinges made from 1½" solid round bars with ball bearings.

Duly painted with best quality base/Enamel paint inside, and outside spray painted with best quality Silver/Gray Hammer finished paint.

3 **Steel Locker Cabinet**

Outer body made from 5mm ms sheet (sides& top)

Back made of 12 gauge ms sheet

Bottom made of 14 gauge ms sheet,

Inner vertical and horizontal shelves (partitions) made from 18 gauge ms sheet,

Front partition with 2"x3/8" ms Flat,

Doors made of 7mm thick ms sheet, covered with 24 gauge Stain-less steel sheet, each door fitted with best quality die casted dual control lock and hinges.

Inside and outside painted with best quality primer paint and finally spray paint with best quality enamel/ hammer finished paint.

Having:

Small	Medium	Large	Total
48	09	06	63

4 **Steel Almirah**

22 gauge

Almirah with 4 fixed shelves, double door fitted with dual control lock with duplicate keys, made from 22 gauge mssheet, duly paint with best quality Enamel paint Inside & Outside spray painted with best quality Silver/Gray Hammar finished paint.

5 **S. S. Card Box**

22 gauge

With **6** drawers fitted with (telescopic) extension slides made from 18 gauge ms sheet,

Drawers provided push cradles to adjust the cards in each, each drawer fitted with separate lock controlled with single key with 1 Push Lock for all drawers.

1 locker at the bottom fitted with single lock, slides on best quality wheels, made from 22 gauge mssheet,

Duly paint with best quality Enamel paint Inside & Outside Hammar finished paint.

6 **Steel Filling Cabinet**

22 gauge, Having **4** Drawers

Drawers fitted with (telescopic) extension slides made from 18 gauge ms sheet,

Drawers provided push cradles to adjust the Files in each, cabinet fitted with push lock for all drawers.

Cabinet and drawers made of 22 gauge ms sheet, Duly paint with best quality Enamel paint Inside & Outside Hammar finished paint.

7. **Fire Proof Filling Cabinet**

18/18 gauge, Having **4** Drawers with Flap Door

Outer body made from 18 gauge ms sheet, inner Chamber 18 gauge ms sheet, drawers made of 22 gauge ms sheet,

drawers fitted on extension slides made from 18 gauge ms sheet, each drawers provided cradle to adjust the files in each, Front side extra Door fitted with double lock, filled with asbestos powder as fire proof mixture. Duly Painted with best quality Enamel inside and outside spray painted with best quality Silver / Gray Hammer finished paint

8 Cash Bins

Double Door: H 45" x W 28" x D 20"

Box made of 14 gauge ms sheet

Main double door made from 5mm ms sheet fitted with Two Locks and Hook for Pad Lock

Hinges made from $\frac{3}{4}$ " solid round bars.

Duly painted with best quality base/Enamel paint inside, and outside spray painted with best quality Silver/Gray Hammer finished paint.

Cash Bin

Double Door: H 33" x W 28" x D 20"

Box made of 14 gauge mssheet

Main double door made from 5mm ms sheet fitted with Two Locks and Hook for Pad Lock

Hinges made from $\frac{3}{4}$ " solid round bars.

Duly painted with best quality base/Enamel paint inside, and outside spray painted with best quality Silver/Gray Hammer finished paint.

9 **Steel Cash Box**

22 gauge

Standard size with tray inside, single top cover fitted with single lock, made from 22 gauge mssheet, duly painted with best quality Gray/Silver Hammar finished paint.

10 **Fire Proof Steel Almairah**

16/18 guage

Double Door fitted with dual lock control, 11 shelves & 12 compartments), drawing attached

Steel Vantage Point

1. Size of the Vantage Point shall be 6 ft in height.
2. Outer & Inner 16 gage with 03 inch RCC filling asbestos talk mixture & one door holes for Gun Brail.
3. The whole structure of the security Banker shall be in circle form, colored with white paint.
4. Four Imported wheels & capacity of the wheel shall be 2000kg and which can be moved from one place to another without any difficulty.
5. Wheels can be locked (with Installation).
6. Pictures of the vantage point are attached.
7. Future maintenance incase of any breakage.

MANDATORY REQUIREMENTS

Bidders are required to submit its Proposal in accordance with the **Mandatory Requirements** as mentioned below. Failing which the proposal will not be considered.

#	Mandatory Requirements	Proof to be submitted for fulfilling Eligibility Criteria
1	The bidder/firm must be well reputed and original manufacturer of the items required.	Details of manufacturing facilities to be submitted.
2	The bidder should be an Active Tax Payer and must be registered with FBR.	The bidder should provide its NTN & sales tax registration certificate.
3	The bidder should have at-least 5 years' experience in the business and must have executed steel items contracts(at least 10 in number) with banks.	Valid documentary evidence must be submitted. Copies of work orders, of the minimum required numbers to be submitted.
4	The bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State / Federal Government in Pakistan. The bidder should not be in litigation with its customers/clients.	Undertaking to this effect should be submitted by the bidder
5	The bidder must possess appropriate technical manpower and capacity to manufacture and supply the items, strictly in accordance with specification, across the country.	<ol style="list-style-type: none">1. Number of managerial & technical staff to be provided.2. Details of transportation arrangements.3. Confirmation letter that financial quote is strictly in accordance with required specification mentioned in bid document.

GENERAL REQUIREMENTS/TERMS AND CONDITIONS

- Procurement shall be done as per KPPRA procurement rules on single stage single envelop basis.
- Bid must be typed written, acceptance or rejection of hand written bid shall be sole discretion of the bank. There should not be errors and / or over-writings. Corrections if any should be made clearly and initiated with dates.
- **All rates to be quoted in Pak Rupees and inclusive of all applicable Government taxes.**

- **Rate should be clearly mentioned against each lot. Bidder can apply against single lot as well.**
- Bids must be enclosed in a properly sealed envelope.
- The bidder shall be responsible for the delivery of item at the specified location/branch. Delivery time shall be two weeks from date of Purchase Order.
- Quoted amount will remain valid up to two years from the date of framework contract. Payments shall be made upon delivery
- Framework contract shall cover all offices/branches of the bank throughout Pakistan.
- Bids received late shall not be entertained.
- In case the successful bidder fails to execute frame work contract/supply of items against purchase order, the call deposit shall be forfeited.
- In case of any conflict in bidders standard terms and terms & conditions of frame work contract with BOK, latter would prevail.

Financial Proposal format

Lot # 1 Steel Items

S.No	Items	Size	Rate inclusive of all applicable taxes
1	Fire Proof Cash Safe	62"x33"x27"	
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Lot # 2 Steel Vantage Point

S.No	Items	Rate (Inclusive of all taxes)
1	Steel Vantage Point	

Additional Requirement:

The following information shall be submitted alongwith Bid:

Firms Name Submitting Quotation	
Firms Address	
Firms Contact Person	
Firms Contact Number	

Rate per item (Inclusive of all Taxes)	
Bid Security	Rs.100,000 in shape of call deposit favouring Bank of Khyber
Instrument Number	
Instrument Drawn on	
Instrument Dated	
<u>FIRM NAME & CONTACT NO.</u> <u>SUBMITTING THIS TENDER</u>	<u>SIGNATURE AND STAMP OF THE FIRM SUBMITTING THIS TENDER</u>

The Bank of Khyber

Procurement Division

29-A, The Mall , Peshawar Cantt

Tel: 091- 5275352

