



The Bank of Khyber

Bidding Document

Tablet Devices For Biometric Verification in Branches

Last Date for Submission: 26-11-2018 at 3:00 PM
Tender Opening Date: 26-11-2018 at 3:30 PM

Description of Work

1. SCOPE OF WORK

The Bank of Khyber intends to acquire Tablet devices for biometric verification in its branches as per SBP guidelines. The items should be of at-least the following minimum specifications: -

Bidder has to submit its Sample device along-with their proposal before specified tender opening date and time.

SNO	Item	Requirement	Minimum Specifications	Quantity
1	Tablet Devices for Biometric Verification	Operating System	Android	70
		Processor	Quad Core 1.3 GHz (Minimum)	
		RAM	1 GB (or Higher)	
		ROM	8 GB (or Higher)	
		Display	5.0 inches (or Higher)	
		Resolution	480*854 (or Higher)	
		Battery	4000 mAh (or Higher)	
		Camera (Rear)	5 megapixels (Minimum)	
		Expansion Card Support	TF Card, upto 64G	
		Connectivity	2G or 3G or 4G supported	
		WLAN/WiFi	802.11b/g/n	
		GPS	Supported	
		USB	Supported	
		Bluetooth	Supported	
		Optical Press	Optical press with LFD & Encryption	
		Capture Size	16.2mm * 24.3mm (or Higher)	
		Pixel	320 * 480 (or Higher)	
		Resolution Ratio	500 DPI (or Higher)	
		Gray Level	256 Levels (or Higher)	
		Security Features	Security Hardened Administrator controlled Centrally controlled	
Geo Tagging	Optional			
Authentication Type	1:1, 1:N			

2. Proposal Response Format

Bidder is required to submit two separate sealed proposals i.e. Technical and Financial as per **Single Stage Two Envelope Procedure**. Both the proposals shall be submitted in the following format: Bidder has to submit its Sample device along-with their proposal before specified tender opening date and time.

2.1 Format of Technical Proposal

Bidder should provide its Technical proposal in accordance with the following **Mandatory Requirements** and **Scope of Work**. Failing to which the proposal will not be considered.

#	Mandatory Requirements	Vendor Response
1	Bidder should provide Pakistan Telecom Authority Type Approval of the quoted equipment	
2	Bidder should provide certificate regarding Authorized Partner of the Manufacturer for Selling, Supply and Warranty purposes of the quoted equipment	
3	Bidder must provide evidence of company's registration / incorporation certificate and its NTN / FBR Registration Certificate	
4	The bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State / Federal Government in Pakistan and must provide Undertaking on stamp papers that it is not being blacklisted. Also must provide List of arbitration/legal suits/unsettled disputes with organizations/clients (if any) in last five years	
5	The bidder must submit Annual Audited Report for the last 03 Financial years	
6	Bidder must provide Purchase Orders/Agreements of at least 02 delivery of similar equipment with relevant client references and valid proof	
8	The bidder must have legal presence in Pakistan and should submit list of Offices across Pakistan	
9	Bidder should provide List of Technical Support Team and its Escalation Matrix	

2.1.2 **Technical Evaluation Criteria is as follows: -**

Technical Evaluation Criteria is as follows: -

1. Bidder must submit relevant documents against each of the Mandatory Requirements.
2. Quoted equipment must comply with the required minimum Technical Specifications as mentioned in Scope of Work along-with its support and warranty.
3. Sample device must qualify the required Technical Demo of integration of their device with BoK existing software.

Note: Only the Bidders complying with above criteria will be considered for financial bid opening.

2.1.3 Warranty Period

The bidder shall give (1) One year comprehensive after completion warranty for Hardware specific under company strategy , certifying that the goods/services supplied confirm exactly to the specifications laid down in the contract and are secured and that in the event any material being found defective or not conforming to specifications/particulars governing the supply for the warranty period from the date of supply the supplier will be held responsible for all losses and that the unacceptable items shall be substituted with the acceptable items at bidder expense and cost.

2.1.4 Contract

Bidder is required to quote the rates of the equipment keeping in mind that they will remain same for 03 Years.

Contract will be signed between BoK and the selected bidder for a duration of 03 Years for the provision of selected devices on the same rates.

2.2 Format of Financial Proposal

Bidder must submit its financial proposal in accordance with the following format: -

SNO	Required Technical Specifications	Quantity	Unit Price	GST	Amount
1	Tablet Devices for Biometric Verification 03 Years Contract will be signed for the provision of same devices on same rates. Bidder is required to quote the Rates keeping in mind that they will remain the same for 03 Years.	70			
Total Amount					

3. Tender Acceptance Criteria

The bidder quoting Lowest Price among Technically Qualified bidders will be selected for the award of Contract/PO.

TERMS & CONDITIONS

1. The Procurement shall be conducted in accordance with the Khyber Pakhtunkhwa Procurement Rules 2014 on **Single Stage Two Envelope Procedure**.
2. The Bank of Khyber invites two separate sealed envelopes, one for Technical Proposal and One for Financial proposal from Authorized Partner of the Manufacturer for the quoted equipment and having legal presence in Pakistan for delivery of Tablet devices.
3. Bidders are required to submit both sealed proposals to the office of the **Head Procurement Division, The Bank of Khyber** on or before 26-11-2018 at **03:00 PM which shall be opened on the same date at 03:30 PM** at The Bank of Khyber, Head Office.
4. Company should sign and stamp BOK bidding document and must attach with its proposal.
5. The Technical bid should clearly mention Make, Model and Brand, (Specification of bid) without quoting the price and must mention the warranty period.
6. Company seal / stamp must be fixed on both Technical Proposal and Financial Proposal.
7. All the firms applied for the Tender must provide documents in line with the Mandatory requirements and should qualify the Technical Evaluation Criteria. **If any firm fails to qualify the Technical Evaluation Criteria, then Financial Proposal of the same will not be opened.**
8. **Any bid submitted after due date and time will not be entertained.**
9. Call Deposit of two percent (2%) of the total bid amount must be attached with financial proposal in separate sealed envelope in favor of Head IT Division, The Bank of Khyber.
10. All prices quoted must be inclusive of all Taxes applicable, such as GST, Income Tax, etc.
11. The prices quoted shall remain valid for 120 days, after the date of opening the tender.
12. Delivery of all items must be made within a week of issuance of purchase order.
13. Failure to supply items within specified time period will invoke. In addition to that, two percent (2%) Call Deposit (CDR) amount will be forfeited.
14. The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
15. **No negotiations and revised bids will be allowed.**

**Head Procurement, Head office,
The Bank of Khyber, State Life Building, Peshawar.
Phone: 091-5261117, 5275352
UAN: 091-111-95-95-95**