



The Bank of Khyber

Bidding Document

**FOR PROCUREMENT OF UPS BATTERIES FOR HEAD OFFICE AND BRANCHES
THOROUGHOUT PAKISTAN, UNDER FRAMEWORK CONTRACT FOR ONE YEAR**

Last Date for Submission:

3rd June, 2019 at 11.00 A.M.

Tender Opening Date:

3rd June, 2019 at 11:30 A.M.

Note:

Bidders should read the Bidding Document carefully and comply strictly while submitting their tenders.

If the Bidder find any discrepancy, error, or omission in the Bidding Document, he may notify it to the Head Procurement in writing on or before the closing date for Tenders.

The Bid Opening Committee reserves the right to accept or reject any or all quotations without giving any reason.

TEREMS AND CONDITIONS

The Bank of Khyber invites sealed quotations from authorized dealers/distributors for purchase / installations of UPS batteries of below mentioned specification:

UPS Batteries

- 1) UPS Dry Batteries 12V 5amp,
- 2) UPS Dry Batteries 12V 7amp,
- 3) UPS Dry Batteries 12V 12amp,
- 4) UPS Dry Batteries 12V 17amp,
- 5) UPS Dry Batteries 12V 18amp,
- 6) UPS Dry Batteries 12V 40amp,
- 7) UPS Dry Batteries 12V 44amp,
- 8) UPS Dry Batteries 12V 65amp,
- 9) UPS Dry Batteries 12V 70amp,
- 10) UPS Dry Batteries 12V 100amp

MANDATORY REQUIREMENTS

Sealed envelop, clearly marking the tender description, should be submitted in a single stage single envelop basis duly completed in all respects along with call deposit in the name of The Bank of Khyber amounting Rs. 50,000/- as earnest money. Bidders are required to submit its Proposal in accordance with the **Mandatory Requirements** as mentioned below. Failing to which the proposal will not be considered.

#	Mandatory Requirements	Proof to be submitted for fulfilling Eligibility Criteria
1	The bidder/firm must be well reputed and authorized dealer/distributor.	Dealership/Distribution Ship letter to be provided.
2	The bidder should be an Active Tax Payer and must be registered with FBR and KPRA	The bidder should provide its FBR & KPRA registration certificate.
3	The bidder should have at-least 3 years' experience in the business. Bidder must have executed similar works	Valid documentary evidence must be submitted(Preference will be given to Work Order/contracts issued by Financial Institution)
4	The bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State / Federal Government in Pakistan. The bidder should not be in litigation with its customers/clients.	Affidavit / Undertaking on stamp papers to this effect should be submitted by the bidder
6	Bidder must have sound financial status and must have annual turnover of more than Rs.10M.	Audited balance sheet for last three years to be provided.
7	The bidder must be registered entity and must be having well placed organizational structure. It must be having Offices in major cities and should have appropriate technical manpower.	Certificate of incorporation/registration to be submitted along with list of Offices across Pakistan and list of technical staff.
8	Bidder shall provide warranty of the batteries	Confirmation of providing minimum warranty period of one year to be submitted.

GENERAL REQUIREMENTS/TERMS AND CONDITIONS

- Bid must be typed written, acceptance or rejection of hand written bid shall be sole discretion of the bank. There should not be errors and / or over-writings. Corrections if any should be made clearly and initiated with dates.
- All rates to be quoted in Pak Rupees and inclusive of all applicable Government taxes.
- Bids must be enclosed in a properly sealed envelope.
- Quoted batteries should be well populated.
- Supply / installation time should not exceed three working days from the date of placing of purchase order.
- The supplier shall be responsible for the delivery/installation/commissioning of the UPS at the specified location/branch.
- The Bank of Khyber reserves the right to choose the specification/ models/ makes at its discretion. The bidder must submit all the relevant documents/broacher/information material regarding the quoted brand.
- Quoted amount will remain valid up to one year from the date of framework contract.
- Framework contract shall cover all offices/branches of the bank throughout Pakistan.
- Bids received late shall not be entertained.
- The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
- Delivery of items must be made within a five working days of issuance of purchase order.
- All prices quoted must be inclusive of all Taxes applicable, such as GST, Income Tax, etc.
- Rate should be quoted in words and figures.
- **No negotiations and revised bids will be allowed.**
- In case of any conflict in bidders standard terms and terms & conditions of frame work contract with BOK, latter would prevail.
- Rates to be quoted as per following format:

Brand	Specification	Brand	Battery weight in Kg	Warranty	Unit rate inclusive of delivery / installation charges & all taxes
	UPS Dry Batteries 12V 5amp, UPS Dry Batteries 12V 7amp, UPS Dry Batteries 12V 12amp, UPS Dry Batteries 12V 17amp, UPS Dry Batteries 12V 18amp, UPS Dry Batteries 12V 40amp, UPS Dry Batteries 12V 44amp, UPS Dry Batteries 12V 65amp, UPS Dry Batteries 12V 70amp, UPS Dry Batteries 12V 100amp				

Head Procurement
The Bank of Khyber
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