

## **Bidding Document**

### **Renewal and Maintenance Support of Solar wind Network Monitoring Solution (NMS) Licenses**

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**Last Date for Submission: 28-12-2018**  
**Tender Opening Date: 28-12-2018**

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## Description of Work

### 1. SCOPE OF WORK

The Bank of Khyber intends to engage reputable firms for Renewal and Maintenance Support of Solar wind Network Monitoring Solution (NMS) for 03 Years of the following modules:-

<b>SNO</b>	<b>Details</b>	<b>Quantity</b>
1	Network Performance Monitor SL700	01
2	Network Configuration Manager DL500	01
3	Net Flow Traffic Analyzer SL700	01
4	Log & Event Manager LEM 50	01
5	Server & Application Monitor AL150	01
6	Secure Managed File Transfer Server	02
7	Secure FTP Server	02
8	Device Tracker U2500	01

## **2. Proposal Response Format**

Bidder is required to submit two separate sealed proposals i.e. Technical and Financial as per **Single Stage Two Envelope Procedure**. Both the proposals shall be submitted in the following format:

### **2.1 Format of Technical Proposal**

Bidder should provide its Technical proposal in accordance with the following **Mandatory Requirements** and **Scope of Work**. Failing to which the proposal will not be considered.

<b>#</b>	<b>Mandatory Requirements</b>	<b>Vendor Response</b>
1	Bidder should be Authorized License Solution Partner of the Manufacturer of the required items and must provide its certificate	
2	Bidder must provide evidence of company's registration / incorporation certificate and its NTN / FBR Registration Certificate	
3	The bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State / Federal Government in Pakistan and must provide <b>Undertaking</b> on stamp papers that it is not being blacklisted. Also must provide List of arbitration/legal suits/unsettled disputes with organizations/clients (if any) in last five years	
4	The bidder must submit <b>Annual Audited Report</b> for the last 03 Financial years	
5	Bidder must provide Purchase Orders/Agreements of at least <b>03</b> deployments/delivery/renewal of similar items with relevant client references and valid proof	
6	The bidder must have legal presence in Pakistan and should submit list of Offices across Pakistan	
7	The bidder should be active tax payer and registered with Khyber Pakhtunkhwa Revenue Authority (KPRA) and must submit its certificate	

#### **2.1.2 Technical Evaluation Criteria is as follows: -**

Technical Evaluation Criteria is as follows:-

1. Bidder must submit relevant documents against each of the above Mandatory Requirements.
2. Quoted equipment must comply with the required minimum Technical Specifications as mentioned in Scope of Work along-with its support.

**Note:** Only the Bidders complying with above criteria will be considered for financial bid opening.

#### **2.1.3 Contract**

Bidder is required to quote the rates for renewal of licenses for 03 Years keeping in mind that Payment will be made annually. Contract will be signed between BoK and the selected bidder for a duration of 03 Years for the renewal of license.

## **2.2 Format of Financial Proposal**

Bidder must submit its financial proposal in accordance with the following format: -

<b>SNO</b>	<b>Required Technical Specifications</b>	<b>Annual Payment</b>	<b>Unit Price</b>	<b>GST</b>	<b>Amount</b>
1	Total amount for Renewal and Maintenance of Solar wind NMS Licenses for 3 Years (will be paid equally in 03 Years)				
	<b>Total Amount for 3 Years</b>				

## **3. Tender Acceptance Criteria**

The bidder quoting Lowest Price among Technically Qualified bidders will be selected for the award of Contract/Purchase Order.

## **TERMS & CONDITIONS**

1. The Procurement shall be conducted in accordance with the Khyber Pakhtunkhwa Procurement Rules 2014 on **Single Stage Two Envelope Procedure**.
2. The Bank of Khyber invites two separate sealed envelopes, one for Technical Proposal and One for Financial proposal from Authorized License Solution Partner of the Manufacturer for the required items and having legal presence in Pakistan.
3. Bidders are required to submit both sealed proposals to the office of the Head Procurement Division, The Bank of Khyber on or before Friday, 28<sup>th</sup> December, 2018 at 3:00PM. Tender Opening Date is Friday, 28<sup>th</sup> December, 2018 and Time is 3:30 PM at The Bank of Khyber, Head Office.
4. Company should sign and stamp BoK bidding document and must attach with its technical bid.
5. Company seal / stamp must be fixed on both Technical Proposal and Financial Proposal.
6. All the firms applied for the Tender must provide documents in line with the Mandatory requirements and should qualify the Technical Evaluation Criteria. **If any firm fails to qualify the Technical Evaluation Criteria, then Financial Proposal of the same will not be opened.**
7. **Any bid submitted after due date and time will not be entertained.**
8. Bids not complying with all the given clauses in this tender document are liable to be rejected.
9. Call Deposit of two percent (2%) of the total bid amount must be attached with financial proposal in separate sealed envelope in favor of Head Procurement Division, The Bank of Khyber.
10. All prices quoted must be inclusive of all Taxes applicable, such as GST, Income Tax, etc.
11. The prices quoted shall remain valid for 120 days, after the date of opening the tender.
12. Delivery of Licenses must be made within 1 – 2 weeks of issuance of purchase order.
13. Failure to supply items within specified time will invoke. In addition to that, two percent (2%) Call Deposit (CDR) amount will be forfeited.
14. The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
15. **No negotiations and revised bids will be allowed.**

**Head Procurement, Head office,  
The Bank of Khyber, State Life Building, Peshawar.  
Phone: 091-5279690, 5274399  
UAN: 091-111-95-95-95**