

**Minutes of Pre-bid meeting for procurement and Maintenance of CCTV System**

In compliance to KPPRA Act 24(6) and KPPRA Rules 37(10) a Pre Bid Meeting for Procurement of Maintenance of CCTV under single stage Single Envelope methods of KPPRA Ref# BOK/HO/PROC/Security/11/Nov/2019 was held on November 15, 2019. In presence of the following.

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|----------------------------|-----------------------|
| 01. Mr. Allah Bakhsh       | In charge Procurement |
| 02. Mr. Allah Nawaz Afridi | Head Security         |

No representative from Internal Audit Division and Finance Division attended the meeting.

Following representative of Vendors attended the meeting:

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|--------------------|----------------------|
| 01. Syed Tariq     | Piffers Security     |
| 02. Imtiaz Hussain | Piffers Security     |
| 03. Kashan         | Thirdwatch Security  |
| 04. Shamsher Ali   | Digicom Technologies |
| 05. Abdul Majid    | Fast Tech Services   |
| 06. Majeedullah    | Fast Tech Services   |

Incharge Procurement briefed Mandatory requirements and General Terms and Conditions to all the representatives. Representatives suggested few changes and clarification which has been addressed and minor changes has been incorporated in the bid documents. In following paras.

Details of offices/sub offices with list of staff at following cities <b>(Must)</b> : to be attached as annexure B.	<input type="checkbox"/> Yes <input type="checkbox"/> No
a. Peshawar	
b. D.I.Khan	
c. Swat	
d. Chitral/Dir	
e. Gilgit	
f. Mardan	
g. Rawalpindi/Islamabad	
h. Lahore	
i. Multan	
j. Faisalabad	
k. Karachi	
l. Hyderabad/Sukkur	
m. Quetta	
n. AJK	

**Lot B**

**Maintenance Charges:**

All maintenance charges must inclusive of labour charge (traveling Charge, TA/DA etc.) and all applicable taxes. Any replacement of faulty item with new one shall be claim as per approved rates.

<b>Replacement of faulty DVR with Back up/new DVR</b>	Rate inclusive of all charges and taxes
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		mentioned above.
	Shifting of DVR from one location to other within the branch -	
	Replacement of faulty camera with installation of back up/new camera	
	Installation charges for steel rack	
	Installation charges for Dummy DVR	
	Installation charges for IP camera at off site ATM	
	Shifting of CCTV system from one branch location to another location	
	software installation charges	
	Per visit Charge for cities mentioned in the Mandatory document shall be considered as local branches for minor work	
	Per Visit charges for cities not mentioned in the Mandatory document shall be considered as outside branches for minor work	

**Clarification for consideration of lowest bidder**

Lowest grand total of both the lots shall be considered for qualification of bidder as winner.

Representative enquired about the quoting of price for cables in Per Feet price or Per meter prices. It was clarified that where price required for cable, it should be quoted per meter price. If any bidder quoted per feet price for cables, same shall be converted into per meter.

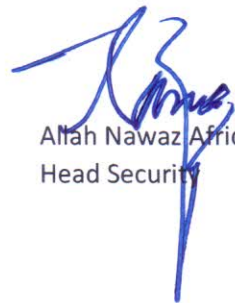
Above mentioned changes has been incorporated in uploaded bid document for reference of the prospective bidders.

Representative confirmed that they fully understood the bid document and agreed with minor changes.

Meeting ended with vote of thanks to committee members.



Allah Bakhsh  
Incharge Procurement



Allah Nawaz Afridi  
Head Security