

April 15, 2020

Minutes of Pre Bid Meeting for procurement of IT Equipment and Accessories

Under Single Stage Single Envelope

In compliance to KPPRA Act 24(6) and KPPRA Rules 37(10) a Pre Bid Meeting **for procurement of IT Equipment and Accessories** under KPPRA rules and act, vide tender No.BOK/HO/Proc/IT/16/Apr/2020 was held on April 15, 2020. In presence of the following:

1. Incharge Procurement
2. Head (IT Service & Application)
3. Manager IT Procurement Unit
4. Officers (IT)

Representative of following bidder/vendor attended the meeting.

1. M/s EGS Pvt Ltd
2. M/s.Premier System Pvt Ltd
3. M/s. Megaplus

In charge procurement read out complete bid document for understanding of the participant. Following changes were made in mandatory requirements, Terms & Conditions and specifications.

Specification changes:

Lot-B, Specification for Note Book (Laptops)

Note Book (Laptops)		Quantity
Item	Minimum Specification	50
Processor	Core i3 9th Generation or higher	
RAM	8 GB	
Hard Drive	1TB	
LED Screen	15.6 Display	
Window Pro	10	
WiFi	Yes	
Keyboard with Numeric key pad	Yes	
Battery	3-cell, 42 Wh Li-ion min or higher	
Adapter	Yes	
Carry Case	Yes	



Mandatory Requirement Changes:

1	Bidder should be Authorize dealer of the Manufacturer for the quoted equipment and must provide its certificate, for lot A to C.	
2	Bidder shall provide an authorization letter from Manufacturer/Distributor/Authorized Dealer for the Items to participate in bid for lot A to C.	
6	Copy of active registration certification with KPRA (Khyber Pakhtunkhwa Revenue Authority). In case of fresh registration with KPRA, acknowledgement of KPRA must be attached with proposal	Deleted
8	The bidder must submit attest copies of Annual Audited Financial Accounts for the last 02 Financial years, audited by chartered accountant firm, for Lot- A to C.	

Terms and Conditions changes.

11. Bidder must mention Make, Model and Brand, (Specification of bid) and must mention the warranty period. It is mandatory for lots that single brand items to be quoted, mix of brand shall not be acceptable in any lot.
12. Bank reserve the right for cancellation of purchase order any time before delivery of items without assigning any reason or mentioning the cogent reason for cancellation, which shall be bounding on successful vendor.

Representatives of the vendors were fully satisfied from replies and endorsed that they fully understood the bidding document. Incharge Procurement stated that revised bid documents shall be uploaded at bok website.

Meeting concluded with thanks to all representatives of vendors and Members of the Procurement committee.



Farhat Abbas
Manager IT Proc.



Allah Bakhsh
Incharge Procurement



Umer Asghar
Officer IT



Aurangzeb Choudhary
Head IT Services & Application