

January 16, 2020

**Minutes of Pre Bid Meeting for Procurement of Manageable Switches its Installation, Commissioning, testing, cable harnessing in Bank's Branches**

In compliance to KPPRA Act 24(6) and KPPRA Rules 37(10) a Pre Bid Meeting for Procurement of Manageable Switches its Installation, Commissioning, testing, cable harnessing in Bank's Branches of the Bank of Khyber under KPPRA rules and act, vide tender No. BOK/Proc/IT/05/Jan/2020 was held on January 16, 2020. In presence of the following:

1. Incharge Procurement
2. Manager IT Procurement Unit
3. Manager IT Infra
4. Officer (Audit)
5. Officer (Finance)

Representatives of following bidders/vendors attended the meeting.

1. M/s GCS Pvt Ltd
2. M/s.Pronet Pvt Ltd
3. M/s. Arwentech Pvt Ltd
4. M/s.Techaccess Pakistan
5. Premier Systems Pvt Ltd.

In charge procurement and Manager IT Infra read out complete bid document for understanding of the participant. Various queries were raised which properly addressed. Following changes were made in bid document after detailed deliberations.

**SCOPE OF WORK**

Supply of Manageable Switches its Installation, commissioning testing, delivery of cable manager with harnessing, cabinet installation, I/O's tagging in Bank's Branches.

**Mandatory Requirement**

|    |  |  |
|----|--|--|
| 1  | Bidder should be authorized distributor/principal partner having valid certificate/License.  |  |
| 4  | Copy of registration certification with KPRA (Khyber Pakhtunkhwa Revenue Authority) active status. In case of fresh application for KPRA registration KPRA acknowledgement shall be attached.  |  |
| 15 | <ul style="list-style-type: none"><li>• All items brands must be international standards. (Renowned Brands only).</li><li>• No refurbished/ locally assembled or repaired equipment will be acceptable.</li><li>• Equipment serial numbers should be verifiable online on OEM site.</li><li>• All Hardware should carry one year warranty (Support and hardware)</li></ul> |  |

**Financial Proposal Format:**



| S.No   | Description  | Quantity           | Per Unit Cost PKR | Per unit GST PKR | Total Units Cost in PKR including all applicable taxes. |
|--|--|--------------------|-------------------|------------------|---|
| 1  | Manageable Switches,                                     | 62                 |                   |                  |   |
| 2  | 6U Cabinet with Installation (on need basis) local brand | 1                  |                   |                  |   |
| 3  | Cable Manager (on need basis) branded plastic            | 1                  |                   |                  |   |
|  |  | <b>GRAND TOTAL</b> |                   |                  |   |
| Support, Maintenance, Installation, commission, Cable Harnessing, tagging and testing shall be free of cost. Free of cost onsite support for one year. |  |                    |                   |                  |   |

Purchase Order will be issued to lowest quoted bidder, subject to fulfillment of all mandatory requirement, scope of work and items specifications. Bank reserve the right to accept or reject any international country brand switch irrespective of bidder quoted price.

Terms & Conditions:

10.Delivery of items must be made within two months of issuance of purchase order.

11.Successful bidder shall install the desired items and specified branches within two months. For the purpose successful bidder shall submit project plan with their bid proposal.

22.Mode of Payment : 70% payment on delivery of items and issuance of satisfactory certificate from IT Division. Remaining 30% payment on completion of project.

23.Successful bidder shall provide backup replacement within next working day in case of any complaint of faulty switch.

Representatives of the vendors were fully satisfied from replies and endorsed that they fully understood the bidding document. Incharge Procurement stated that revised bid document will be uploaded at BOK website.

Meeting concluded with thanks to all representatives of vendors and Members of the Procurement committee.




**Gulzeb Jadoon**  
Manager IT Infra Strategies



**Hashim Iqbal**  
Officer (Audit)



**Kamran Ahmad**  
Officer (Finance)



**Farhat Abbas**  
Manager IT Procurement Unit



Umar Asghar 16/01/2020  
IT Procurement (000/mkt)



**Allah Bakhsh**  
Incharge Procurement